

UNIVERSITY OF CALIFORNIA ALIANZA MX
CALL FOR PROPOSALS: SMALL GRANTS FOR CONFERENCES & TRAVEL
SPRING/SUMMER 2024

Opening: December 15, 2023

Closing: January 31, 2024

Alianza MX announces a call for proposals for small grants to support activities in the following areas:

- *Mexico-related studies in Engineering, Mathematics, or Natural Sciences*
- *Mexican Studies or United States-Mexico relations in the Social Sciences, Humanities, and Arts*

Through this call, University of California researchers can apply for up to **USD \$5,000** in funding for activities from **April 1 to September 30, 2024**. These activities may include travel for a research conference or workshop presentation in Mexico or hosting a conference, performance, or presentation at a UC campus.

Eligibility

- Only University of California employees eligible under [UCOP Principal Investigator \(PI\) Guidelines](#) may submit proposals. *Note: Students and postdoctoral scholars cannot submit proposals.*
- PIs may submit only one proposal in response to this call and must propose unique activities that are not included in any other submission to a call for proposals organized by Alianza MX.
 - *Note: PIs are permitted to request support for activities that will lead to a separate proposal. However, two separate awards cannot be used to fund the same activities.*
- PIs that have previously received a funding award from Alianza MX must submit all required final financial and narrative reports for other research projects before applying to this call.

Budgets

Allowable expenses include the following:

- Domestic and international travel for the PI and any project participants. Applicable costs include transportation, lodging, and meals in accordance the PI's UC campus guidelines.
- Event (conference, meeting, or performance) hosting costs at a UC campus.

Small grants funding may not be used for the following:

- Salary payments to the PI or other academic salaries, including research and teaching assistants.
- Student tuition or academic fees.
- Travel for conference or workshop attendance that does not include a presentation by the PI.
- Event hosting costs at Casa de la Universidad de California in Mexico City.
- Reimbursement for activities that occur before March 1, 2024.
- Indirect costs or institutional overhead assessments.

Conditions

- Alianza MX support must be acknowledged in publications, extramural funding proposals, or other materials that directly result from this funding award.

- Funding award recipients must submit a final report no later than September 30, 2024, and include copies of conference reports, publications, proposals, or other relevant materials.

Submission of Proposals

The following items must be submitted via [Google Form](#) at the link below.

- Cover Page:** Include contact information for the PI, department administrator to receive and administer the funding award, and the relevant UC campus Research or Contracts and Grants Office. Max. 1 pp. *Note: UC campus offices may require review of proposals prior to submission.*
- Project Plan:** Provide a narrative statement explaining the request for funds, including a timeline of proposed activities. Max. 2 pp.
- Participant info:** Provide CV for the PI and professional bios for additional project participants (e.g., speakers hosted at a UC campus event). Max. 2 pp per CV and 1 pp per additional bio.
- Budget:** Provide a summary of planned expenditures, including travel for conference or workshop presentations and/or event hosting costs at a UC campus (e.g., academic honoraria, audiovisual services, facilities fees, and meals). Max. 1 pp.
- Conference Materials:** For travel to present at a conference, include the organizer’s invitation or acceptance of paper. For event hosting at a UC campus, include a draft agenda. Maximum 3 pp.
- Matching Funds (if applicable):** Proposals that include documentation of matching funds provided by a UC campus or extramural sources will be considered favorably.

Review Process and Criteria

Proposals will be reviewed and selected by an evaluation committee organized by Alianza MX. In addition to such standard criteria as quality, clarity, and feasibility of the proposal, the evaluation process will also assess the potential of each proposal to advance long-term collaboration between the UC system and partners in Mexico. Neither pre-review of proposals nor reviewer comments will be provided. Proposal selections for funding awards will be final.

For questions, please contact AlianzaMXResearch@ucr.edu.

**Please submit your complete proposal at the following link
no later than January 31, 2024:**

<https://forms.gle/NaitgCkyqsAEZ8fX6>

Timeline	Dates	Notes
Call for proposals opens	December 15, 2023	
Call for proposals closes	January 31, 2024	
Funding awards announced	February 2024	<i>Dates TBD</i>
Research activities begin	April 1, 2024	
Research activities conclude	September 30, 2024	