

ELECTRIFICATION OF TRANSPORT COORDINATOR

La Casa de la Universidad de California en Mexico, A.C., in partnership with Alianza UCMX, is excited to announce the recruitment for an ELECTRIFICATION OF TRANSPORT COORDINATOR.

If interested in the Electrification of Transport Coordinator position, please forward a letter of interest and your resume to Rosario Medina mariadelrosario.medinamartinez@ucr.edu, before November 15, 2022.

SUMMARY

The University of California (UC) has a long history of strong partnerships and innovative, collaborative efforts with Mexico. The creation of The University of California's Alianza Mexico (Alianza MX) in 2019 was achieved by integrating three preexisting UC system-wide programs: the UC Institute for Mexico and the United States (UC MEXUS), the UC-Mexico Initiative, and La Casa de la Universidad de California en México, A.C. (Casa de California). UC Riverside (UCR) serves as the host campus for Alianza MX. Alianza MX collaborates from Casa de California, located in Chimalistac, Mexico City.

Alianza MX is uniquely positioned to foster collaborations between the UC and its Mexican partners to solve problems and seize opportunities in the California-Mexico agenda. Alianza does so by supporting a bilateral approach to basic and applied research as well as two-way mobility of students and professors between California and Mexico. Alianza engages with its academic partners, the private and public sectors, to support the development of a bilateral workforce that serves both Mexico and California and responds to emerging industries' demands in a knowledge-based economy.

SUMMARY OF RESPONSIBILITIES

Leadership and Strategic Planning

The Electrification of Transport Coordinator will lead the following activities:

Primary Responsibilities

- Serve as the project coordinator of multiple workstreams related to UC Alianza MX's "U.S.-Mexico Taskforce On Electrification of Transport and the North American Auto Industry"
- Provide project management and coordination for the design, development, and ongoing maintenance of the three subgroups focused on light-duty vehicles, medium and heavy-duty vehicles, mobility in cities, and any emerging priorities.
- Coordinate with external partners from academic, government, private sector, and NGO community
- Coordinates internal efforts when issues require collaboration with colleagues

- Event Management & Stakeholder Engagement
- Organizes participates in and conducts binational webinars, and conferences to build awareness and knowledge related to the challenges and opportunities of the US-Mexico electrification of transport.
- Coordinates convenings and stakeholder meetings that bring diverse sectors together to identify shared solutions
- Coordinate preplanning meetings as needed
- Coordinate agenda and materials development for convenings, schedule and follow up on appropriate meetings with appropriate action items.
- Other related duties to this project as assigned.
- Communications and Marketing
- Prepare meeting notes and policy briefs for different meetings
- Support marketing materials that relate to the Electrification of Project and related activities.
- Coordinate with the Outreach and Communications Coordinator to ensure all relevant activity is appropriately branded in UC Alianza MX social media platforms and website.

Other duties

- Other duties and activities as assigned relevant to the functions of the position

REQUIRED QUALIFICATIONS

1. Master's Degree or equivalent
2. Experience in large Project Management, preferably in the automotive industry, energy sector, sustainability, infrastructure, or natural resources.
3. Substantial experience organizing multi-stakeholder coalitions, and managing academic or professional programs, particularly joint international research programs.
4. Bilingual (Spanish & English) Team management experience and collaboration, between actors from different sectors.
5. Good interpersonal skills and experience in networking with partners at all levels (Higher Education Institutions, Research Centers, Ministries, federal and local government, private sector, NGOs, and local community-based organizations)
6. Demonstrated ability to identify problems and craft solutions within outlined policies and procedures
7. Effective communication skills in written, oral, and electronic modes, including strong presentation skills.

SPECIAL CONDITIONS OF EMPLOYMENT

1. Travel
2. Ability to work evenings and weekend



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ABOUT CASA de la UNIVERSIDAD de CALIFORNIA en Mexico

Owned by the University of California (UC), and managed by La Casa de la Universidad de California en Mexico, A.C. (Civil Association), and serves as the host of Alianza UCMX's Mexico City Office. Casa de California will be the work location for the Associate Director of Student Affairs and Extension. The Casa de la Universidad de California en Mexico (Casa de California) is a 1.28 acre estate located in the Chimalistac area, a historic neighborhood of southern Mexico City. The beautifully landscaped facility is composed of the elegant late nineteenth- century Casona, formerly owned by publisher Ignacio Cumplido, two twentieth-century modernist buildings which served as residence for prominent Mexican architect Francisco Artigas, and a multi- story office building constructed by the Banco Nacional de Mexico (BANAMEX). The University of California has owned the property since 2003 and views the property as a valuable foundation of its many connections to its Mexican partners.